



Law Ting Pong Secondary School
羅定邦中學

14th June, 2019

Dear Parents,

RE: Things to note for new S1 students (2019-2020)

Welcome to Law Ting Pong Secondary School. Please note the details below concerning the S1 Registration, Pre-Secondary One Hong Kong Attainment Test, PTA Sharing Session and S1 Orientation Programme.

Event	Date	Time	Venue	Cost	Remarks
S1 Registration	11 th & 12 th July, 2019	09:00-12:00 / 14:00-16:00	New Wing Rm 531	NA	For details, please refer to appendix 1, printed overleaf.
Pre-Secondary One Hong Kong Attainment test	16 th July, 2019	08:30-12:30	School Hall	NA	Details will be announced on S1 Registration Day. All students have to attend the Test. Test result will be used as a reference for class arrangement. NO make-up test will be entertained.
PTA Sharing Session		09:00-11:00	School Campus	NA	Our PTA executive committee members would like to share their experience with the new S1 parents.
S1 Orientation Programme (5 days)	26 th -30 th August, 2019	07:55-16:00	School Campus	\$300 (programme fee and lunch are covered)	Arrangement for lunch during that week has to be made on S1 Registration Day.

For further information or queries, please contact Ms. Kiana Chan, the Executive Officer at 2685 1210.

Thank you very much for your attention.

Yours sincerely,



Ms. Tam Suk Yin, Lancy
Principal

2019-2020 S1 Registration Day

Date: 11th & 12th July 2019 (Parents and students can register on either day)

Time: 9:00a.m. – 12:00noon / 2:00p.m. – 4:00p.m.

Venue: School Campus New Wing Room 531

Documents required for registration

Students are reminded to submit the following documents for registration:

1. **Original copy of Admission Slip issued by the Education Bureau**
2. Copies of P5 and P6 school reports (*For students who have not submitted before*)
3. Copies of P5 and P6 certificates of awards (*For students who have not submitted before*)

Documents to be distributed on the Registration Day

The following documents will be distributed on the Registration Day:

1. General information for S1 students 2019-2020
2. General information for the Pre-S1 HK Attainment test 2019
3. Guidelines on Fee Remission Scheme 2019-2020
Application forms are available at General Office or can be downloaded from our school website from now on. Applicants need to submit the application form and supporting documents on or before 15th August 2019.
4. Book List
5. Information about summer & winter school uniform
6. Information of S1 Orientation Programme and lunch box order form
7. Summer holiday assignments



Please scan the QR code for application form.

Reply Slips and fees to be returned and collected on the Registration Day

1. Programme fee for S1 Orientation Programme \$300 (In cash or cheque*)
*(*crossed cheque payable to "The IMC of Law Ting Pong Secondary School")*
2. Lunch order form for S1 Orientation Programme
3. Direct Debit Authorization form
** Please have your bank info with you for completing the form*
** The school fee for 2019-2020 S1 is \$22,000(in 10 instalments, pending on the approval from Education Bureau). Adjustment of school fee in the following years for this cohort will be made accordingly based on the approved amount for S1 students in 2019-2020. The School Fee of September 2019 will be debited by Autopay on 5th September, 2019 (Thursday).*
** From October 2019 to June 2020, school fee will be debited by Autopay on the 5th of the month (defer to next working day if it is Saturday, Sunday, or Public holiday).*
4. Reply Slips distributed on registration day

Other arrangements

The following suppliers will come to our school on the registration days to provide more information to parents.

- Textbook supplier
- School uniform suppliers

(Our school PTA will set up counters in the hall on 11th July 2019 from 10:00 a.m. to offer the second-hand uniforms. The uniforms will be offered on a first-come, first served basis.)