

## Grant for the Sister School Scheme 2019/20

Name of School: Law Ting Pong Secondary School

Name of Sister School: Luodingbang Middle School

Date of Forming Sister School Pair: 11<sup>th</sup> November 2015

Our school plans to conduct the following exchange activities with our sister school during the implementation period of the Pilot Scheme:

Item No.	Item Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring / Evaluation	Grant Allocation
1.	<p><b>3-days Hong Kong Visit of around 109 teachers and students from Luodingbang Middle School</b></p> <p><b>Teachers:</b></p> <p>a. Sharing session</p> <p>b. Workshop</p> <p>c. Co-teaching</p> <p>d. Lesson observation</p> <p>e. Lunch meeting</p> <p><b>Students:</b></p> <p>a. Lessons</p> <p>b. Research projects in school and Tai Po area</p> <p>c. Presentation and sharing</p> <p>d. Community experience</p>	<p><b>Teachers:</b></p> <p>a. Exchange and share teaching experience and pedagogy</p> <p>b. Understand the curriculum, teaching and learning style in Hong Kong</p> <p>c. Professional development of teachers</p> <p><b>Students:</b></p> <p>a. Understand the learning environment in a Hong Kong school</p> <p>b. Experience the way of learning in a Hong Kong school</p> <p>c. Develop collaboration and presentation skills</p> <p>d. Have community experience and a taste of Hong Kong Culture</p>	<p>a. Two Mainland students will be accompanied by a student ambassador</p> <p>b. Each Mainland student will have one learning and research booklet</p> <p>c. A presentation and sharing session will be organized</p> <p>d. Students and teachers will write a reflection for each other</p> <p>e. A yearly booklet about the exchange program will be published which includes the sharing and reflection of students and teachers</p>	<p><b>Community experience and a taste of Hong Kong Culture:</b></p> <p><b>\$10,000</b></p> <p>for allowance for Mainland and HK students (There are 154 students from Mainland and HK. HK student ambassadors will take Mainland students to have community experience and taste local food in Tai Po)</p> <p><b>\$2,000</b></p> <p>for miscellaneous expenses (including teachers' lunch meeting and a taste of Hong Kong food culture, souvenir, printing materials and stationery)</p> <p><b>Sub-total: \$12,000</b></p>

Item No.	Item Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring / Evaluation	Grant Allocation
2.	<p><b>4-days Shunde Visit of around 96 teachers and students of Law Ting Pong Secondary School</b></p> <p><b>Teachers:</b></p> <p>a. Sharing sessions (in subjects, successful experience etc)</p> <p>b. Workshops</p> <p>c. Lesson demonstration</p> <p>d. Lesson observation</p> <p><b>Students:</b></p> <p>a. Lessons</p> <p>b. Cultural exchange</p> <p>c. Sharing of learning outcomes/experiences</p>	<p><b>Teachers:</b></p> <p>a. Exchange and share teaching experience and pedagogy</p> <p>b. Understand the curriculum, teaching and learning style in Mainland</p> <p>c. Professional development of teachers</p> <p><b>Students:</b></p> <p>a. Understand the learning environment in a Mainland school (morning exercise, evening tutorial period etc)</p> <p>b. Experience the different way of learning in a Mainland school</p> <p>c. Understand the education and boarding school system in Mainland</p> <p>d. Embrace cultural diversities in order to build harmonious relationships between Hong Kong and Shunde</p> <p>e. Understand the cultural difference in two places</p>	<p>a. Each HK student will have a learning booklet for the trip</p> <p>b. Student will write reflection and sharing of the visit</p> <p>c. A yearly visit booklet about the exchange program will be published which includes the sharing and reflection of students and teachers</p>	<p><b>\$86,000</b> (\$1,000 x 86) for the subsidization of 86 HK students for the visit to cover transportation and accommodation</p> <p><b>\$14,000</b> (\$1,400 x 10) for the cost of 10 teachers</p> <p><b>\$20,000</b> for the production and printing of booklet</p> <p><b>\$2,000</b> for miscellaneous expenses (including printing materials, phone card, first-aid kit etc)</p> <p><b>\$10,000</b> For equipment to document exchange activities / to support video conferencing</p> <p><b>\$11,000</b> For salary of staff for handling relevant administrative work</p> <p><b>Sub-total: \$143,000</b></p>
			<b>Total</b>	<b>\$155,000</b>

**Financial Budget for 2019-20:**

Estimated Grant for the school year	\$150,000
Estimated Expenditure	(\$155,000)
Surplus / (Deficit) for the year	(\$5,000)
Surplus brought forward from previous year	\$37,980
Estimated Prior Year(s) Adjustment	\$0
(Deficit) to be transferred to Income and Expenditure Account	\$0
Surplus to be clawed back	\$0
<b>Surplus retained to be carried forward to next year</b>	<b>\$32,980</b>