Law Ting Pong Secondary School

English Choral Speaking Practice

5th December, 2013

Dear Parents,

We would like to hold extra practices after school in order to better prepare our students for the 2013-2014 Choral Speaking Competition. Details below:

<table>
<thead>
<tr>
<th>Date:</th>
<th>9th December 2013 (Monday)</th>
<th>10th December 2013 (Tuesday)</th>
<th>11th December 2013 (Wednesday)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time:</td>
<td>4:00p.m. – 5:00p.m. (to be confirmed at lunchtime)</td>
<td>4:00p.m. – 5:00p.m.</td>
<td>7:00a.m. (Competition at 9:00a.m. Students must arrive at the school hall at 7:00a.m.)</td>
</tr>
<tr>
<td>Venue:</td>
<td>Room 412</td>
<td>Room 412</td>
<td>School hall</td>
</tr>
<tr>
<td>Teacher:</td>
<td>Ms. Betty Tham &amp; Miss Joanna Lo</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please note that these practices are mandatory-based. Details have been announced on 5th December so that students can have sufficient time to re-schedule their own appointments.

Should there be any queries, please contact Miss Joanna Lo on 2638-6981.

Thank you very much for your kind attention.

Yours sincerely,

Ms Poon Suk Yin Lancy
Principal

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Reply Slip

English Choral Speaking Practice

To: Ms Tam, the Principal,

I understand the arrangement of the English Choral Speaking Practice.

Name of Student: __________________ Signature of Parent: __________________

Class (Class No.): ________ ( ) Name of Parent: __________________

Date: ________________________________

Please return the reply slip to Ms. Joanna Lo on or before 6th December, 2013 (Friday).
羅定邦中學

家長信  (13-14/ACD/ENG/0120)  中文簡譯本  發出日期：2013 年 12 月 5 日
英文集誦訓練

通知事項：

<table>
<thead>
<tr>
<th>日期</th>
<th>2013 年 12 月 9 日 (星期一)</th>
<th>2013 年 12 月 10 日 (星期二)</th>
<th>2013 年 12 月 11 日 (星期三)</th>
</tr>
</thead>
<tbody>
<tr>
<td>時間</td>
<td>4:00p.m. - 5:00p.m. (訓練時間將於午膳時間確定)</td>
<td>4:00p.m. - 5:00p.m.</td>
<td>7:00a.m. (比賽將於當日上午 9 時進行，同學必須上午 7 時正準時到達學校堂集合)</td>
</tr>
<tr>
<td>地點</td>
<td>412 室</td>
<td>412 室</td>
<td>禮堂</td>
</tr>
<tr>
<td>負責老師</td>
<td>譚馮佩玲老師及羅愷寧老師</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

相關學生：英文集誦同學。

備註：請把回條於 2013 年 12 月 6 日或之前交回羅愷寧老師。

查詢：請致電 2638 6981 與羅愷寧老師聯絡。