Dear Parents,

Please be informed that the School will organize the Christmas Celebration on 20th December, 2013 (Friday). Details are as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>20th December 2013 (Friday)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td>7:55 a.m. – 12:45 p.m.</td>
</tr>
<tr>
<td>Venue</td>
<td>Law Ting Pong Secondary School</td>
</tr>
</tbody>
</table>

In order to make the event more meaningful, we would make it a Dress Casual Day, raising money for The Community Chest. Nevertheless, students have to observe the dress code as stated in Appendix 1. Facial make-up, fancy hair-style, dyed hair and any accessories which are not allowed on normal school days are also restricted on Dress Casual Day. For students who do not participate in this event, they have to wear school uniform to school. All donations raised on the Dress Casual Day will be designated to support the Hong Kong Community Chest.

Should you have any queries, please feel free to contact Mr. So Ka Fai at 2638 6939 or Ms. Tse Nga Yan at 2638 6917.

Yours sincerely,

[Signature]

Ms. Tam Suk Yin, Principal

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Reply Slip

2013-2014 Christmas Celebration and Dress Casual Day

To: Ms. Tam, the Principal,

Thank you for the circular “2013-2014 Christmas Celebration and Dress Casual Day”, the content of which is noted.

I  □ allow my child to participate in the Dress Casual Day. We will donate HKD _________.

  □ do not allow my child to participate in the Dress Casual Day.

Name of Student: ___________________________  Signature of Parent: ___________________________

Class (Class No.): ________ ( )  Name of Parent: ___________________________

Date: ___________________________  Contact No.: ___________________________

* Please tick where appropriate.

Please return the reply slip and the donation to the class teachers on 10th December, 2013.
Dress Code for Dress Casual Day held on 20th December, 2013 (Appendix 1)

Decency should be maintained by all students. Any dress or hairstyle that is considered contrary to good hygiene or disruptive in appearance, or detrimental to the public image of the school will not be permitted. Students should strictly follow these guidelines:

Attire:
1. Any dress considered too revealing will not be allowed. See-through outfits, bare midriffs, open backs, low-cut tops, tube tops, tank tops, halter-tops, biking shorts, tights, boxer shorts, mesh or sleeveless shirts are not permitted.
2. All shirts and blouses must be buttoned appropriately, with only the top button left unbuttoned. Sagging is not allowed.
3. Clothing with inappropriate sayings, pictures or suggestive messages (profanity, sex, obscenities, violence, gang related, etc.) will not be tolerated.
4. Clothing must not have a sloppy appearance (oversized or baggy).
5. No holes of any kind in clothing are allowed. No cut-offs are allowed.
6. Shoes must be worn at all times. Flip-flops is not permitted.

Appearance:

Hair
1. Hair should be clean and neatly groomed. No extreme hairstyle will be permitted.
2. All shoulder-length hair should be pleated or tied back in a pony tail.
3. No mousse, hair gel or hair mud is allowed.
4. Hair coloring and perming are strictly forbidden.

Cosmetics and accessories
1. Nail polishing is not allowed.
2. Make-up and tattoos are not permitted, except for performance on stage.
3. Dangle earrings are permitted for girls as long as they do not exceed 1/2 inch in length.
4. Only one earring of the same type is allowed on each side of the ear lobes.
5. Pierced accessories are allowed only on the ears.
6. Sunglasses and caps (except Santa hoods) are not to be worn inside the school building.
羅定邦中學
家長信 13-14/STU/OLE/0123
中文簡譯本 發出日期： 2013年12月9日
2013-2014聖誕聯歡會
暨公益金便服日

通知事項：

<table>
<thead>
<tr>
<th>日期及時間：</th>
<th>2013年12月20日（星期五）</th>
</tr>
</thead>
<tbody>
<tr>
<td>地點：</td>
<td>學校</td>
</tr>
<tr>
<td>負責老師：</td>
<td>蘇家輝老師及謝雅欣老師</td>
</tr>
</tbody>
</table>
| 備註：           | 1. 學生若不參與「公益金便服日」，須於當日穿齊齊冬季校服回校。  
                  2. 有關「公益金便服日」的服飾指引，請參閱通知之附件一。 |

相關學生：全校學生

備註：請將回條於2013年12月16日前將捐款及回條交給班主任。

查詢：2638 6939與蘇家輝老師或2638 6917與謝雅欣老師聯絡