

LAW TING PONG
SECONDARY SCHOOL

WELCOME BACK, STUDENTS!

Are you ready for school year
2020 to 2021?



PLEASE MAKE SURE YOU READ THIS
GUIDE CAREFULLY BEFORE THE
START OF THE NEW SCHOOL YEAR!

Learning never stops at LTPSS - both on academic areas and on personal growth

Life is full of surprises. Choose to focus on what we can control and be our best possible self. Take care of the wellbeing of all members of the school. Think win-win. Remember, it's all about attitude. If you believe that you can, you will.

All teachers have put their best effort in maximising teaching and learning under the extraordinary period. We need you to show us that you are all kind and self-regulated.

How? Simply by following the guidelines in the following pages.

You are the sources of teachers' satisfaction and happiness.



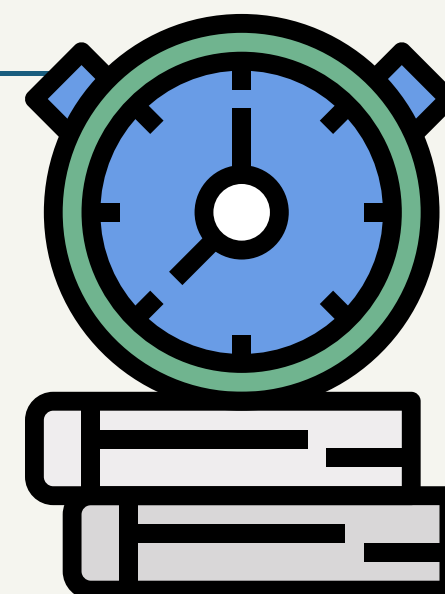


Going back to the learning habits

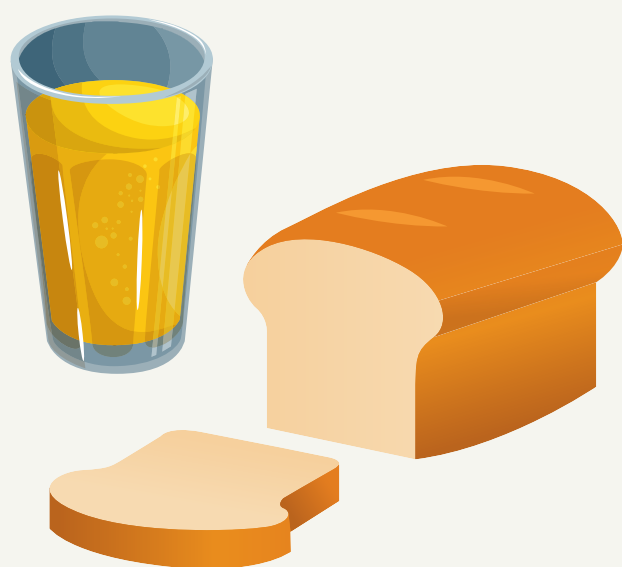
1

Set up an alarm clock

Allow yourself enough time for breakfast and get changed. Dress in your school uniform for all lessons.



2



Have a healthy breakfast

Treat yourself nicely. Why not prepare yourself something nutritious and tasty to start the learning day?

3

Set up your work space

Get your electronic devices and necessary stationery items ready. Make sure the lightings support comfortable reading.



4



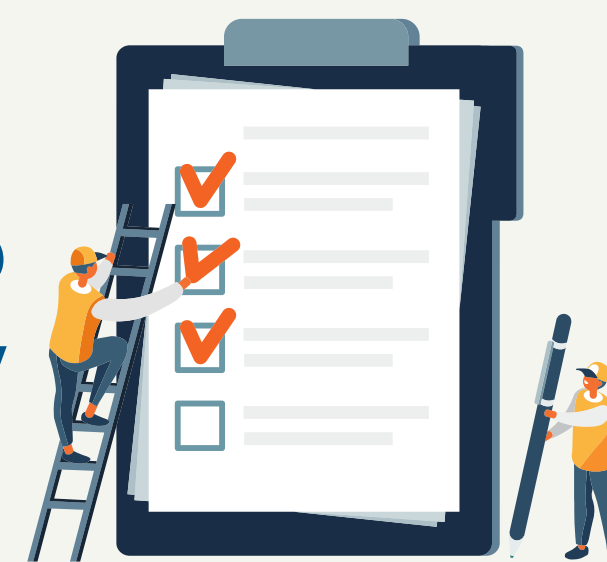
Stick the timetable somewhere visible

Print off and stick the timetable somewhere visible helps you plan well for the day.

5

Dress up in your school uniform

As a student of LTPSS, dress up properly for the lessons to show respect to all members of the school.



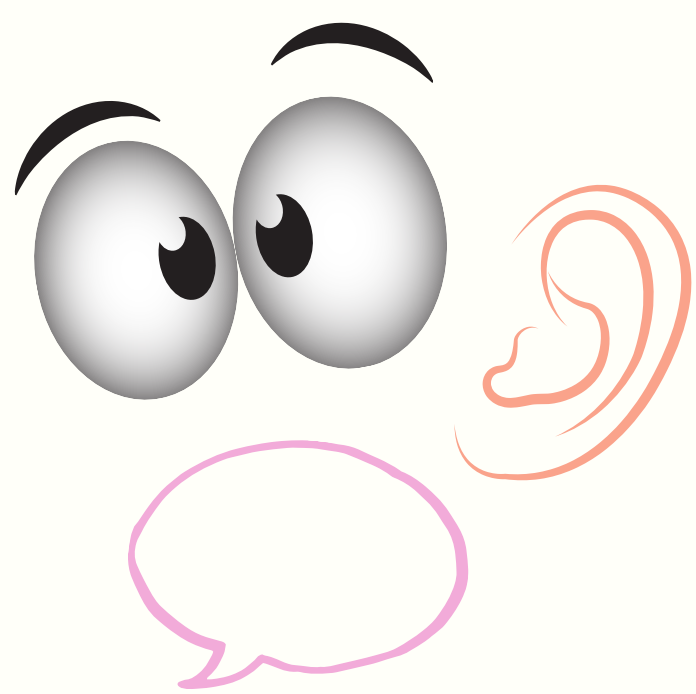
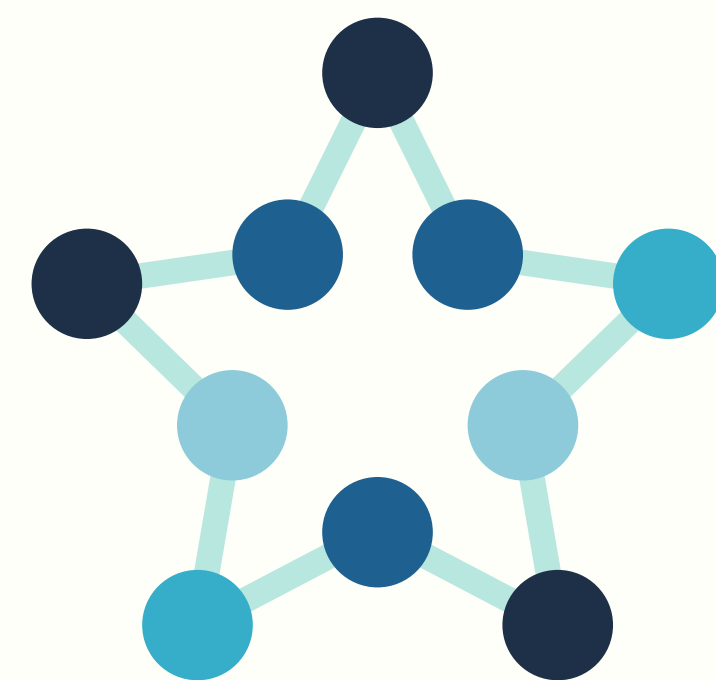
MAKING LEARNING POSSIBLE AT ALL TIMES

FOR BOTH ACADEMIC AREAS AND
PERSONAL GROWTH

Time to put wellbeing reality into practice:

Building social connections

When we feel sense of belonging and acceptance, feel good brain chemicals are released. As school community members, we have the responsibility to build an online community to ensure the wellbeing of every one.

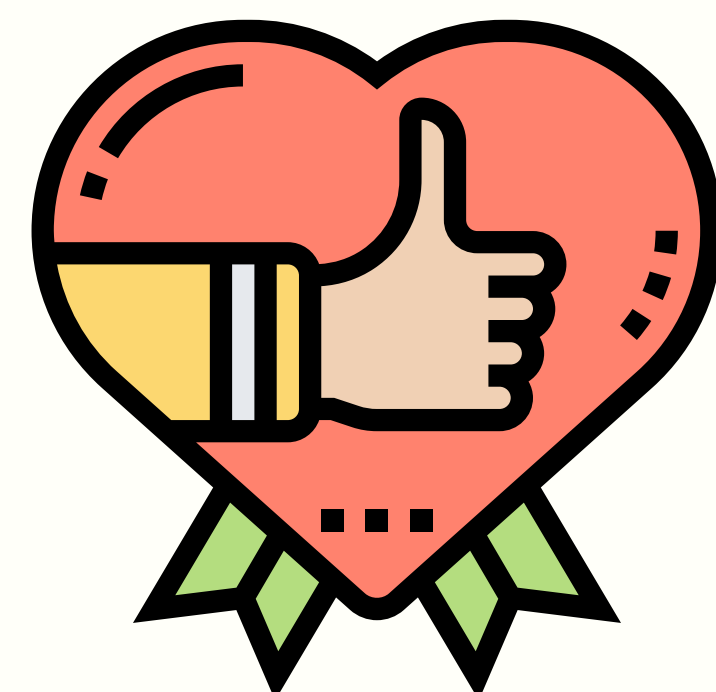


Active Constructive Responding

Maintain eye contact in lessons. Listen to teachers' instructions and each other's presentations carefully and give win-win response help you learn much quicker.

Appreciate teachers' effort

Do not take things for granted. Teachers have put a lot of effort on preparing all online lessons for you to learn well. As students, take responsibility in showing proper online classroom etiquettes to enable effective teaching and learning of everyone.



Online Classroom Etiquette

Treasure all learning time. Be resilient and be prepared for all modes of learning. Online lessons can also be fun and enjoyable if we all pay attention to the etiquette.

Be visible to the teachers

Turn on the camera and show your face. Your attendance will be taken upon your appearance in the online classroom.

Turn off your mic when you are not invited to speak

To ensure everyone can hear the teacher clearly, please mute yourself unless you are invited to speak.

The 5R rule

Do the **right thing** in the **right way** towards the **right person** at the **right time** in the **right place**.

Be kind; be self-regulated

Choose your words wisely. Respect everyone in the classroom. Take responsibility of your own learning. Proactively ask the teachers if you have any questions.



Your daily routine

TIME FOR US TO GET CONNECTED
WITH EACH OTHER!

- Join the link your Class Teachers send out for attendance taking (with your face shown and properly dress in school uniform)
- Join the link provided by the subject teachers of Period 1 to Period 7. Attendance will be taken for each period and your parents will receive Attendance Alerts and you may have pastoral consequences if you are absent from lessons without making proper leave applications in advance.